

JOB DESCRIPTION

Job Title: SPCB Manager

Reporting to: Manging Director

Direct reports: SPCB Officer /A (with functional link to to SPI unit at OI)

Result areas of the department

The Investments department's main result area is to engage in partnerships to conduct investment activities and facilitate/implement capacity building (non-financial) services that contribute to the creation of social impact with a sufficient financial return.

Job purpose

The Social Performance and Capacity Building Manager identifies and develops proposals for potential interventions which strengthens social and financial performance. The SPCB officer is the link between region and the SPI unit managing the implementation of capacity building programs. The SPCB officer ensures the high-quality implementation of SPM tools in the region.

Result areas of the job

The SPCB Manager is co-responsible for strategy development, policy development and annual plan of the region, with particular focus on building out and integrating social impact maximization.

The SPCB Manager is responsible for developing proposals for potential interventions benefitting partners in the region and for securing the needed resources to have these implemented

The SPCB Manager is responsible for coordinating with and informing OI of SPCB initiatives in the region so that internationally Oikocredit can pull all these together in service of profiling itself. Not only profiling but also showcasing best practices and where possible replicate these by facilitating exchanges with Oikocredit partners in other regions.

The SPCB Manager is also responsible for bringing the regional perspective to the global level and vice-versa, to inform and further develop Oikocredit's approach to CB support.

Education, skills and experience

- Advanced academic degree, preferably in the field of economics, organisational development, microfinance or business administration, with a specialisation in international development, adult learning or social performance management.
- Minimum 5-8 years of relevant work experience and knowledge of development projects, especially in the inclusive finance sector or agriculture.
- Project management knowledge and experience
- Database management skills and strong knowledge of Excel and Word
- Facilitation skills
- Fluency in English

Competencies

Initiative (shared Oikocredit competency); Cooperation (shared Oikocredit competency); Result orientation; Market orientation; Problem analysis and assessment; Convincing ability; Verbal communication and presentation; Planning and organizing.

Additional remarks

- Willingness to travel within country/internationally up to 15-20% of the time

The SPCB Manager supports MV in developing Manaveeya's overall social impact strategy building on a basic CSR Strategy, developing the implementation plan and overseeing implementation of the same. .

The SPCB Manager to support implementation and monitoring the USAID / DFI – MV Guarantee program by working with other Foundations (Rabo, Ikea and Shell) to explore CB support for partners and MV.

He/she should work with SPI in the development of global programs which are also of benefit to partners in the region.

Together with the RD, this is a key networking function that contributes to the fundraising for CB activities and to profiling Oikocredit's work in impact investing and social performance management.

Design capacity building programs and fundraising and ensuring reporting and evaluation requirements related to these programs are met.

Implementation and management (including financial management) of Capacity Building Programs approved for the region including the selection of consultants and evaluation and reporting.

Implementation of global SPM Training for regional staff.

Key responsibilities

- Develops and implements action plans on strengthening partner's social performance
- Develop and implement CSR Strategy
- Support implementing the USAID/DFC-MV Guarantee Program and working with other participating Foundation to maximise benefit to MV and partners
- Liaise with SPI for central fundraising and in line with Oikocredit Foundation CB policy and processes
- Facilitate the CB process (proposal development, TOR development, contracting consultants monitoring outcome and reporting)
- Contributes to the fundraising and partnership development for CB or catalyst activities.
- Coordinates and implements regional comms activities and support to Global communications
- Train investment officers on social and environmental due diligence processes and social impact and measurement

Job description: SPCB Manager

- Provides social performance and environmental assessment support to investment officers and equity deal teams
- Supports the annual social performance monitoring and reporting process by providing regional data
- Participates in the SP community and in other relevant events organized by SPI.